

**MINUTES
LCWSD BOARD OF DIRECTORS MEETING
MARCH 21, 2017**

PRESENT: President Marc Liechti, Directors Jack Thomson, Rex Niles, and Jim Heim, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

ABSENT: Roxanne Wadman

President Liechti called the meeting to order at 2:00 p.m.

AGENDA: Agenda was amended to include Cherry View Place of Use under Old Business and INI under New Business. A motion was made by Director Thomson to accept the agenda. Director Niles seconded and motion carried.

APPROVAL OF MINUTES: The Minutes of the February 21, 2017 Board meeting were reviewed. A motion was made by Director Niles to accept these Minutes. Director Heim seconded and motion carried.

VISITORS: None

FINANCIAL REPORT

The Combined Balance Sheet shows current assets at \$2,152,184.96, fixed assets at \$9,038,699.04, total liabilities at \$826,813.47, and total equity at \$10,383,058.53 for a total liabilities and equity balance of \$11,209,872.00

The Summarized Income Statement shows total revenue for water through February 2017 to be \$174,729.79 (68% of budget), expenses to be \$262,783.66 (64% of budget), and total other revenue to be \$18,084.77 (64% of budget) resulting in net income of \$-69,969.10.

The Summarized Income Statement shows total revenue for sewer through February 2017 to be \$326,413.97 (68% of budget), expenses to be \$381,460.81 (61% of budget), and total other revenue to be \$168,323.16 (100% of budget) resulting in net income of \$113,276.32.

A Comparison to Prior Year Income Statement was presented. Total Revenues for February 2017 were \$56,318.93 compared to \$55,184.38 period in 2016. Total expenses for February 2017 were \$74,140.69 compared to \$68,863.96 in 2016. Net income from operations was \$-17,821.76 in February 2017 compared to \$-13,679.58 in 2016. Total other revenue was \$5,146.63 in February 2017 compared to \$2,141.74 in 2016. Net income for February 2017 was \$-12,675.13 compared to \$-11,537.84 in 2016.

The Cash Report shows the February 2017 ending checking account balance for water to be \$15,633.26 and sewer to be \$49,349.64.

A motion was made by Director Heim to approve the financial report. Director Thomson seconded and motion carried.

BILL APPROVAL: Accounts payable for February were reviewed. Expenses of note included:

- Scott & Kienzle, PC – Spurwing Creekside
- SEM Electrical Services – L/S 2
- Tanner Smith Construction – Water Main Leak

The Capital One credit card statement for February was also reviewed.

A motion was made by Director Niles to approve the bills. Director Thomson seconded and motion carried.

DELINQUENT REPORT: Progress continues in collecting payment from delinquent accounts.

OLD BUSINESS:

South Eighty Water System – Work continues with APEC Engineering and Viking Pumps on developing a plan to join the new well with the existing system.

Lift Stations 6 and 7 – Tanner Smith Construction has been contracted for the L/S 6 and 7 project. LCWSD may incorporate smoke testing of the lines.

Cherry View Place of Use – LCWSD is working with the DEQ on the water rights including a capacity evaluation. We were able to show that LCWSD has capacity. The portable generator will suffice for the additional five (5) lots. However, one more hookup would go beyond the “grandfather” clause and would require an additional generator.

NEW BUSINESS:

Water Main Leak - About 2:00 pm on March 13 we had an 8-inch water main line break on the Brass Well road near the Lakeside School. We had the leak isolated within 30 minutes and equipment on site within the hour.

Our primary concern was getting water to the nearby Lakeside School. We worked until midnight to get the repair to a point we could hopefully get water to the school the following morning. The failure was a 90-degree elbow that came apart. The bedding sand beneath had been washed away over years and it settled. In rebuilding it, we used pea gravel and large rocks as a thrust block (so we could get water to the school by 8:00 am). The plan was to pour a concrete thrust block the following day and then back fill.

The next morning, as we were slowly pressurizing the water line, the pressure of the water pushed those temporary (thrust block rocks) out of the way and a joint in the pipe came apart.

We had the line put back together with a properly poured concrete thrust block, boulders, and back filled by 5:00 pm. We flushed the main line, but left the school off overnight with a chlorinated service line.

Early the next morning we ran all taps and drinking fountains at the school for one hour and chlorine levels were at barely a trace. Five samples were taken and delivered to M.E. Labs. Results came in around 10:30 that all samples were clear.

INI – On March 18 911 dispatch called to shut off water at a residence in Tamarack Woods whose basement was flooding. As this residence is not on our system, Rodney provided the name of the operator who takes care of this private home owner's association water system.

On March 18 also had three (3) alarms – 1) Mission View L/S 7 high level; 2) L/S 3 high level, and 3) Fish Hatchery in lag run.

The pumps in L/S 7 ran all night and were able to keep the level about three (3) feet from the top. As this lift station is scheduled for rehabilitation this spring/summer, we will camera or use smoke to ascertain the integrity of the lines.

L/S 3's level was increasing so a second pump was started and was able to maintain the level. We will have SEM Electrical adjust the pumps so they will go into a lag run.

These alarms and high levels were caused by heavy spring runoff as well as steady rain all day on March 18.

MISCELLANEOUS

Banking – LCWSD will continue to use First Interstate Bank for our day-to-day financial transactions. We have contracted with eGov Strategies to provide credit card processing, replacing No Late Payments who's funding of our credit card transactions is unsatisfactory.

Trash Disposal – the Lakeside green box site will no longer take our waste/trash as we are considered commercial. LCWSD contracted with Republic for on-site pickup.

Staff – Cheyenne had hip replacement surgery on March 8, 2017 and is doing well. Scott Ring will be taking his Water Operator's exam in March 2017.

The meeting adjourned at 3:15 p.m.

Respectfully submitted,

Beth Dotson, Secretary

(NEXT MEETING DATE IS TUESDAY, APRIL 18, 2017)